## DELPHI Roles and Responsibilities Incompatibility Matrix (Summarized) Version 8.0 – 09/20/06

AP Lead Accounting Technician  AP Accounting Technician/AP  ACCOUNTING Technician - S. Rgn  AP System Administrator  AP Systems Accountant  AP Cash Operations Accountant  AP Credit Card Administrator  AP Credit Card Holder  AP Funds Manager  Bank Audit  AP-Fixed Asset Download  AP Imaging - Vendor Maintenance  AP Funds Administrator  AP Systems Accountant  AP Systems Accountant  AP Imaging - Invoice Entry  AP Supplier  AP Funds Administrator  AP Recounting Supervisor  AR Accounting Supervisor  AR Accounting Supervisor  AR Accounting Technician  AR Accounting Technician  AR Accounting Technician  AR Accounting Supervisor  AR Accounting Supervisor  AR Accounting Supervisor  AR Accounting Supervisor  AR Accounting Technician  AR Accounting Technician  AR Accounting Supervisor  AR Accounting	Incompatibility Between Roles*	**** AP Previewer/ AP Previewer -S.	AP Division Approver	AP Supplier	AR System Admin	AR Receipts Accounting Technician	GL FedAdmin Define BEM Users	GL FedAdmin Funds Manager	
AP Accounting Technician/AP Accounting Technician – S. Rgn         X         X         X         X         AP System Administrator         X         X         X         X         AP Systems Accountant         X <th>Incompatibility</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th>	Incompatibility								
Accounting Technician – S. Rgn         X <td< td=""><td>AP Lead Accounting Technician</td><td>Х</td><td>Х</td><td>Х</td><td></td><td></td><td></td><td></td><td></td></td<>	AP Lead Accounting Technician	Х	Х	Х					
AP Systems Accountant         X	Accounting Technician – S. Rgn								
AP Accounting Supervisor         X         X         X         X         X         AP Cash Operations Accountant         X									
AP Cash Operations Accountant  AP Credit Card Administrator  AP Credit Card Holder  AP Funds Manager  AP Funds Manager  Bank Audit  AP-Fixed Asset Download  AP-Fixed Asset Download  AP Imaging - Vendor Maintenance  AP Imaging - Invoice Entry  AP Supplier  AP Funds Administrator  AP Interfaces  AP Delphi Controller  FA Accounting Supervisor  FA Systems Accountant  AR Accounting Technician  AR Accounting Technician  AR Accounting Technician  AR Accounting Technician  AR Systems Accountant  AR Systems Accountant  AR Systems Accountant  AR Systems Accounting Technician  AR Systems Accounting Technician  AR Systems Accounting Technician  AR Systems Accounting Technician  AR Accounting Technician  AR Systems Accounting Supervisor  AL Lead Accounting Technician  AR Systems Accounting Supervisor  AL Lead Accounting Technician  AR Systems Accounting Supervisor  AL Lead Accounting Supervisor  AL Lead Accounting Systems Accountant  AR Systems Accounting Supervisor  AL Lead Accounting Systems Accountant  AR Systems Accounting Systems Accountant  AR Systems Accounting Systems Accounting Supervisor  ALI AP Responsibilities									
AP Credit Card Administrator         X	• .								
AP Credit Card Holder         X	<u>-</u>								
AP Funds Manager									
Bank Audit         X         X         X         X         AP-Fixed Asset Download         X         X         X         X         X         AP-Fixed Asset Download         X									
AP-Fixed Asset Download  AR-Fixed Asset Downlo									
AP Imaging - Vendor Maintenance  AP Imaging - Invoice Entry  AP Supplier  AP Supplier  AP Funds Administrator  AP Funds Administrator  AP Interfaces  AP Delphi Controller  FA Accounting Supervisor  FA Accounting Supervisor  AR Accounting Supervisor  AR Accounting Technician  AR Accounting Technician  AR Accounting Technician  AR Project Credit Memo Technician  AR Systems Accountant  AR Receipts Accounting Technician  AR Receipts Accounting Technician  AR Accounting Supervisor  AR Accounting Technician  AR Accounting Technician  AR Operation of the Accounting Technician  AR Accounting Technician  AR Accounting Supervisor  AR Accounting Technician  AR Accounting Technician  AR Accounting Technician  ACCOUNTING Supervisor  AL ACCOUNTING Technician  AC									
AP Imaging - Invoice Entry         X         X         X           AP Supplier         X         X         X           AP Funds Administrator         X         X         X           AP Interfaces         X         X         X           AP Delphi Controller         X***         X         X           FA Accounting Supervisor         X         X         X           FA Systems Accountant         X         X         X           AR Accounting Supervisor         X         X         X           AR Lead Accounting Technician         X         X         X           AR Project Credit Memo Technician         X         X         X           AR Systems Accountant         X         X         X           AR Receipts Accounting Technician         X         X         X           PA Accounting Supervisor         X         X         X           PA Accounting Technician         X         X         X           GL FedAdmin – Budget Analyst         X         X           GL FedAdmin – Accounting         X         X           Supervisor         X         X           All AP Responsibilities         X									
AP Supplier         X <td< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></td<>									
AP Funds Administrator         X									
AP Interfaces         X         <			Х	Х					
FA Accounting Supervisor         X         X         X           FA Systems Accountant         X         X         X           AR Accounting Supervisor         X         X         X           AR Lead Accounting Technician         X         X         X           AR Accounting Technician         X         X         X           AR Project Credit Memo Technician         X         X         X           AR Systems Accountant         X         X         X           AR Receipts Accounting Technician         X         X         X           PA Accounting Supervisor         X         X         X           PA Accounting Technician         X         X         X           PA Accounting Technician         X         X         X           GL FedAdmin – Budget Analyst         X         X         X           GL FedAdmin – Accounting         X         X         X           GL FedAdmin – Accounting         X         X         X           Supervisor         All AP Responsibilities         X         X	AP Interfaces	X	X	Х					
FA Accounting Supervisor         X         X         X           FA Systems Accountant         X         X         X           AR Accounting Supervisor         X         X         X           AR Lead Accounting Technician         X         X         X           AR Accounting Technician         X         X         X           AR Project Credit Memo Technician         X         X         X           AR Systems Accountant         X         X         X           AR Receipts Accounting Technician         X         X         X           PA Accounting Supervisor         X         X         X           PA Accounting Technician         X         X         X           PA Accounting Technician         X         X         X           GL FedAdmin – Budget Analyst         X         X         X           GL FedAdmin – Accounting         X         X         X           Supervisor         All AP Responsibilities         X         X	AP Delphi Controller	X**	X	X**					
FA Systems Accountant         X	-	X		X					
AR Accounting Supervisor         X         X           AR Lead Accounting Technician         X         X           AR Accounting Technician         X         X           AR Project Credit Memo Technician         X         X           AR Systems Accountant         X         X           AR Receipts Accounting Technician         X         X           PA Accounting Supervisor         X         X           PA Lead Accounting Technician         X         X           PA Accounting Technician         X         X           GL FedAdmin – Budget Analyst         X         X           GL FedAdmin – Systems Accountant         X         X           GL FedAdmin – Accounting         X         X           Supervisor         All AP Responsibilities         X		X		X					
AR Lead Accounting Technician  AR Accounting Technician  AR Project Credit Memo Technician  AR Systems Accountant  AR Systems Accounting Technician  AR Receipts Accounting Technician  PA Accounting Supervisor  PA Lead Accounting Technician  PA Accounting Technician  CL FedAdmin – Budget Analyst  GL FedAdmin – Systems Accountant  GL FedAdmin – Accounting  Supervisor  All AP Responsibilities					Х	Х			
AR Project Credit Memo Technician  AR Systems Accountant  X  X  X  X  X  AR Receipts Accounting Technician  PA Accounting Supervisor  PA Lead Accounting Technician  PA Accounting Technician  PA Accounting Technician  CL FedAdmin – Budget Analyst  CL FedAdmin – Systems Accountant  CL FedAdmin – Accounting  Supervisor  All AP Responsibilities  X  X  X  X  X  X  X  X  X  X  X  X  X					Х	Х			
AR Systems Accountant  AR Receipts Accounting Technician  PA Accounting Supervisor  PA Lead Accounting Technician  PA Accounting Technician  PA Accounting Technician  GL FedAdmin – Budget Analyst  GL FedAdmin – Systems Accountant  GL FedAdmin – Accounting  Supervisor  All AP Responsibilities	AR Accounting Technician				Х	Х			
AR Receipts Accounting Technician X X X X PA Accounting Supervisor X X PA Lead Accounting Technician X X PA Accounting Technician X X PA Accounting Technician X X PA Accounting Technician X X X X S SL FedAdmin – Budget Analyst X X X X S GL FedAdmin – Systems Accountant X X Supervisor X X X X X X X X X X X X X X X X X X X	AR Project Credit Memo Technician					Х			
PA Accounting Supervisor  PA Lead Accounting Technician  PA Accounting Technician  CL FedAdmin – Budget Analyst  CL FedAdmin – Systems Accountant  CL FedAdmin – Accounting  Supervisor  All AP Responsibilities  X  X  X  X  X  X  X  X  X  X  X  X  X	AR Systems Accountant	Х			X	Х			
PA Lead Accounting Technician  PA Accounting Technician  GL FedAdmin – Budget Analyst  GL FedAdmin – Systems Accountant  GL FedAdmin – Accounting  Supervisor  All AP Responsibilities  X  X  X  X  X  X  X  X  X  X  X  X  X	AR Receipts Accounting Technician	Х			Х				
PA Accounting Technician  GL FedAdmin – Budget Analyst  GL FedAdmin – Systems Accountant  GL FedAdmin – Accounting Supervisor  All AP Responsibilities  X  X  X  X  X  X  X  X  X  X  X  X  X	PA Accounting Supervisor					Х			
GL FedAdmin – Budget Analyst  GL FedAdmin – Systems Accountant  GL FedAdmin – Accounting Supervisor  All AP Responsibilities  X  X  X  X	PA Lead Accounting Technician					Х			
GL FedAdmin – Systems Accountant  GL FedAdmin – Accounting  Supervisor  All AP Responsibilities  X  X	PA Accounting Technician	1				Х			
GL FedAdmin – Accounting Supervisor All AP Responsibilities X X	GL FedAdmin – Budget Analyst						Х	Х	
Supervisor All AP Responsibilities	GL FedAdmin – Systems Accountant							Х	
All AP Responsibilities X								Х	
		-						1	X
TAILAK KESDONSIDILITIES	All AR Responsibilities								X

All FA Responsibilities				X
All FedAdmin Responsibilities				X
All GL Responsibilities				Х
All PA Responsibilities				Х
All PO Responsibilities				Х
Markview: Vendor Maintenance	Х			
Markview: PO Invoice Entry	Х	Х		
Markview: Follow Up Document Entry	Х	Х		
Markview: Supplier Document Entry	Х	Х		
Markview: FC Hold Research	Х	Х		

<sup>\*</sup> Intersecting Roles marked with an X are incompatible. Both roles cannot be assigned to one individual.

<sup>\*\*</sup> Incompatibility between roles does not apply to the Payroll set-of-books, because this set-of-books is not setup to make payments. Also, the AP Delphi Controller may be temporarily granted AP Previewer responsibilities to resolve production issues.

<sup>\*\*\*</sup> Password Reset does not apply to Inquiry responsibilities, because Inquiry responsibilities do not contain update capabilities.

<sup>\*\*\*\*</sup>AP Previewer incompatibility does not apply to NEA (SCR 117524)

Summary	of AP Changes:
SCR	
	Removed AP Imaging Working Folder from Matrix = Markview has its own security through Roles and Responsibilities
	Removed AP Payments from Matrix = This role is not incompatible with any other role.
	Added AP Supplier to Matrix = per DELPHI Rules of Behavior. This role is incompatible with roles who can create or approve invoices.
	Merged AP Previewer and AP Previewer – S. Rgn = These are the same role and only segregated due to Security Rules.
	Added AP Accounting Technician – S. Rgn to Matrix = This is the same role as AP Accounting Technician and only segregated due to Security Rules.
	AP Division Approver needs to be incompatible with all AP responsibilities, due to segregation of duties
117524	LogicalApps modifications were made to the Invoice Approval Process for NEA. Edits were put in place to keep the users from approving their own invoices. The AP Previewer incompatibilities are no longer valid for NEA

Summary	of GL Changes:
SCR	
	Added GL FedAdmin – Funds Manager = per DELPHI Rules of Behavior
	Added GL FedAdmin – Budget Analyst = per Roles and Responsibility Matrix and DELPHI Rules of Behavior to be
	incompatible with GL FedAdmin - Funds Manager. This role can enter budget journals.
	Added GL FedAdmin - Systems Accountant = per Roles and Responsibility Matrix and DELPHI Rules of
	Behavior to
	be incompatible with GL FedAdmin - Funds Manager. This role can enter budget journals.
	Added GL FedAdmin - Accounting Supervisor = per Roles and Responsibility Matrix and DELPHI Rules of
	Behavior to
	be incompatible with GL FedAdmin - Funds Manager. This role can enter budget journals.
	Added GL FedAdmin – Define Budget User = Per SCR 70779

Summary of AR Changes:					
138502	Removed AP Supplier from AR System Accountant and AR Receipts Accounting Technician per DELPH Rules of				
	Behavior				

Summary of Password Reset Changes:				
156900	Made Password Reset Incompatibilities Global, instead of FAA specific			